



Berkeley Little League, Inc.

Constitution

(Amended July 1st, 2025)

Date Submitted: _____

Approved: _____

Not Approved: _____

Berkeley Little League Constitution

Article I – NAME

This organization shall be known as the Berkeley Little League, Inc. of Berkeley Township, hereinafter referred to as Berkeley Little League (BLL) with the following official contact information:

- League ID Number: 2301815
- Mailing address: P.O. Box 172, Bayville, New Jersey
- Email address: President@BerkeleyLittleLeague.org
- Website address: www.berkeleylittleleague.org
- Street address: 43 Moorage Avenue, Bayville, New Jersey 08721
- Telephone number: 732-604-3164

Article II – Objective

SECTION 1:

The objective of Berkeley Little League shall be to implant firmly in the children of the community the ideals of good sportsmanship, character, courage and loyalty with a respect for authority. The League will use participation in youth sports to teach children valuable life lessons so that they may become well adjusted, stronger and happier and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2:

To achieve this objective, the Berkeley Little League will provide a supervised program under the rules and regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary. The ideals of character, courage, loyalty and the molding of future citizens are of prime importance. According to Section 501©(3) of the Federal Internal Revenue Code, the Berkeley Little League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no activities of carrying on propaganda, or otherwise attempting to influence legislation, and shall not be used to participate in or intervene in any political campaign on behalf of any candidate for public office.

Article III – Membership

SECTION 1 – Eligibility

Any person sincerely interested in active participation to affect the objective of this Berkeley Little League may be a member.

SECTION 2 – Classes

There shall be the following classes of Members:

- (a) **Player Members:** Any player candidate meeting the requirements of Little League Regulation IV and who resides within the authorized boundaries of Berkeley Little League shall be eligible to compete for participation, but shall have no rights, duties or obligations in the management or in the property of Berkeley Little League. Player

membership expires upon the completion of the current registration period, as determined by the Board of Directors.

(b) **Regular Members:** Any person actively interested in furthering the objectives of the Berkeley Little League may become a regular member upon meeting the requirements of Berkeley Little League. The secretary shall maintain the roll of membership to qualify regular members. All Officers, Board Members and other elected officials must be active Regular Members in good standing. As used hereinafter, the word **member** shall mean a regular member, unless otherwise stated.

1) To become a regular member (which entitles a person to vote in elections and hold elected office) a person must have attended six (6) general meetings in the board year (September 1st of the previous year to August 31st of the current year) and have completed at least 6 participation hours, or the amount specified in the current Berkeley Little League Participation Policy.

2) Board Members may qualify as a regular member by meeting the requirements of (a) above OR (b) by faithfully completing their Board responsibilities AND attending a minimum combination of seven (7) general OR board meetings (September 1st of the previous year to August 31st of the current year).

(c) **Supporting Members:** Any person actively interested in furthering the objectives of the Berkeley Little League may become a supporting member upon nomination by and approval of the Board of Directors. Supporting members are the persons as deemed by the Board of Directors to possess the core Little League values of character, courage & loyalty and are qualified to serve as appointed volunteers in the event of a vacancy. The purpose of declaring a person a supporting member is to fill a position of need with the person best qualified. Supporting members do not obtain the right to vote.

Section 3 – Other Affiliations

(a) Members, whether regular, supporting or player, shall not be required to be affiliated with another organization or group to qualify as members of Berkeley Little League.

Section 4 – Suspension or Termination

Membership may be terminated by resignation or action of the Board of Directors.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline, suspend or terminate the membership of any Member of any class when the conduct of such a person is considered detrimental to the best interests of Berkeley Little League and/or Little League Baseball. The member involved shall be notified (standard mail or email) of such meeting, informed of the general nature of the charges and given the opportunity to appear at the meeting to answer such charges. Hearing postponement requests are the sole discretion of the Board. If after receiving written notification, said member does not answer by letter, in person or email to the charges within 5 days, said member shall be dealt with by the Board of Directors, as stated above.

- (b) The President, at his discretion & with the approval of one (1) Director, may suspend anyone, including but not limited to any player, coach, official, parent or fan for up to two (2) games, in such case of a minor infraction of the Berkeley Little League Code of Conduct. Such actions do not preclude additional disciplinary action, as outlined. This action may be taken against an individual only once per season; subsequent violations must be referred to Board of Directors as outlined in (a) above.

(c) The Board of Directors shall, in the case of a Player Member, give notice to the manager of the team of which the player is a member. Said manager shall appear, in the capacity of an advisor, with the player before the Board of Directors, which shall have full power, to suspend or revoke such player's right to future participation.

ARTICLE IV – REGISTRATION

SECTION 1

A reasonable Little League participation fee may be assessed as a parent's/guardian's obligation to assure the operational continuity of the Berkeley Little League.

Berkeley Little League may require participation by a parent or guardian and retain a work bond to ensure such participation and support, in any program, training course or activity.

ARTICLE V – MEETINGS

SECTION 1 – General Membership Meetings

General membership meetings of the members of the Berkeley Little League shall be held monthly on the Third Wednesday from 7:00 p.m. to 7:30pm in the R.J.E., Jr. Volunteer Community Center unless otherwise stated.

SECTION 2 – Annual Meeting

The annual election meeting of the members of the Berkeley Little League shall be held on the Third Wednesday of September in each year for the purpose of electing the Board of Directors, receiving reports and the transaction of other business.

SECTION 3 – Notice of Annual Meeting

Notice of the annual meeting shall be delivered by electronic mail and posted on the League website at least ten (10) days in advance with notification of the place and time.

SECTION 4 – Special Meetings

Special meetings of the members may be called by the President or Vice-President(s) at their discretion with a minimum of three days advanced notice. This special meeting is to consider a specific subject. No business other than that specified in the notice of the meeting shall be transacted at any special meeting. At such special meeting the President and/or the Vice-President(s) shall be present.

SECTION 5 – Quorum

The presence in person of half of the Board of Directors shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 6 – Absentee Ballots

Each member (See Article III, section 2, shall be entitled to one (1) vote in elections in person or by absentee ballot. The absentee ballot shall be properly completed, signed and returned in a

sealed envelope prior to the election. This may be done electronically via email. The secretary shall present all absentee ballots to the election chair, before the election.

SECTION 7 – Rules of Order

Robert's Rules of Order shall govern the proceedings of all meetings except where same conflicts with the constitution and by-laws of the Berkeley Little League. There will be a 2 minute time limit on all statements or responses to questions by any member or guest unless additional time is granted from the Board of Directors. Statement time is not transferable to another person.

ARTICLE VI- BOARD OF DIRECTORS

SECTION 1 – Board and Number of Directors

The management of property and affairs of the Berkeley Little League shall be vested in the Board of Directors. The number of Directors shall not be less than seven (7) nor more than twenty-three (23). The Directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until their successors have been duly elected and qualified. In the event the League expands to include a softball division the Board of Directors will be expanded by up to eight (8) members, as needed, whose duties will be to oversee that section of the program. Positions will include, but not be limited to, Softball – Vice President, Player Agent, Division Coordinators, Concession Manager, and Assistant Treasurer, as determined and appointed by the President with approval of the Board of Directors by two-thirds majority vote. The Board of Directors shall not include more than one member of a person's immediate family. There shall be no relation, whether immediate or extended family member, between persons holding the positions of president, vice president, or treasure

concurrently. The president, vice president, and treasure shall have steady, fulltime employment, or shall be retired with a pension for income.

SECTION 2 – Required Members

The Board membership shall include all of the Directors, and should include a minimum of one manager and one volunteer umpire, to reflect the interests of the membership.

SECTION 3 – Annual Election and Term Limits

At each annual meeting, the Members shall determine the number of Directors, as based on those terms expiring, to be elected for the ensuing two-year term and shall elect such number of Directors. All elections of Directors shall be by majority vote of all members present or represented by absentee ballot at the time of the meeting. Members may vote for the number of candidates up to the number of positions to be filled. All terms for those elected will be two-year terms. This will ensure that annual elections thereafter will alternate 11 and 12 Board Members up for re-election. It should be noted that although the term of an elected Board Member is two-years, the position they hold on the Board is for one year. The annual process will continue with the Board of Directors electing a President first, if such person's term has expired. Upon election, the President will then lead the Board in filling the specific board positions of all other Directors.

SECTION 4 – Vacancies

If any vacancy occurs in the Board of Directors, by death, resignation, removal or otherwise, it may be filled by a nomination of the President and a majority vote of the remaining Directors at any General Membership meeting, Board of Directors meeting, or any special meeting called

for that purpose. Vacancies may be filled by regular or supporting members in conjunction with the rules set forth in Article VI, Section 1.

SECTION 5 – Meetings, Notice and Quorums

Meetings of the Board of Directors shall be held immediately following the annual election on the third Wednesday of each month at 8:00pm, unless otherwise stated. One half of the members of the Board of Directors shall constitute a quorum for the transaction of business. The only regular members who may participate in these meetings are those who present to the Board of Directors in writing the reason and nature of their business with the Board. The Board of Directors may invite, admit, and recognize guests for presentations or comments during board meetings.

SECTION 6 – Absences

The Board of Directors maintains the right to remove any Board Member who misses two (2) consecutive meetings or five (5) in a board year, by secret, 2/3 majority vote, if the Board deems the reason or reasons for the absences to be insufficient.

- (a) Voting privileges of said member is suspended until the Board votes on the individual's status as a Board Member.
- (b) If removed from the Board, said person must wait two full calendar years to be eligible to become elected to the Board, assuming all other requirements for eligibility are met at that point in time.

SECTION 7 – Duties and Powers

- (a) The Board of Directors shall have the power to appoint standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem necessary.
- (b) The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Berkeley Little League as it may deem proper, as long as they are within the rules and regulations of Little League, Inc.
- (c) The Board shall have the power by two-thirds vote of those present at any regular or special meeting to discipline, suspend or remove anyone of the Berkeley Little League as it may deem proper.
- (d) Upon request, the Board of Directors shall present at the annual meeting of Members of Berkeley Little League a report verified by the President and Treasurer, or by a majority of the Directors, showing the whole amount of real and personal property owned by it, where located, and where and how invested, the amount and nature of the property acquired during the year immediately preceding, the date of the report and the manner of the acquisition; the amount applied, appropriated or expended during the year immediately preceding such date, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made; and the names and place of residence of the persons who have been admitted to membership in the Berkeley Little League during such year, which report shall be filed with the records of the League and an abstract thereof entered into the minutes of the proceedings of the annual meeting. A copy of such report shall be forwarded to Little League Headquarters.

SECTION 8 – Board of Directors

League Divisional Coordinator The following is a list of the Board of Directors of Berkeley Little League, including Officers, and its formal hierarchy:



ARTICLE VII – OFFICERS: DUTIES AND POWERS

SECTION 1 – OFFICERS

- (a) The officers and Board of Directors shall be elected into office at the Annual Meeting. They shall hold offices for their ensuing term or until their successors are duly elected. They shall work together to operate and manage Berkeley Little League.
- (b) All members of the Board of Directors are the leaders of Berkeley Little League and are expected to set the highest example of character, courage and loyalty in executing their duties and responsibilities. The Berkeley Little League program is a year round program, and as such, it requires consistent dedication by its leadership.
- (c) All Board of Directors must actively contribute to all League activities and projects, including, but not limited to, registration dates, special events and fundraisers, try outs, annual picnic, International Tournament, fall and winter programs, buildings and grounds details, and concession stand duty, in addition to those specific duties detailed below. The duties of the Officers and Directors are as follow:

SECTION 2 – The President Emeritus shall:

- (a) The title of President Emeritus shall be reserved and bestowed upon a Berkeley Little League President having served ten (10) or more years of consecutive terms as League President.
- (b) A member serving as a President Emeritus shall remain in good standing with the league, and may be removed or disciplined as set forth in Article III, Section 4, entitled Suspension or Termination.
- (c) The President Emeritus shall have all voting rights and privileges of a Board of Director.
- (d) The President Emeritus shall not be held to the restrictions of meeting attendance.

- (e) The President Emeritus shall serve as an advisor to the current President and Board of Directors, and a league trustee.

SECTION 2 – The President shall:

- (f) Conduct the affairs of Berkeley Little League and execute the policies established by the Board of Directors.
- (g) Report on the condition of Berkeley Little League at General Meetings.
- (h) Communicate to the Board of Directors such matters as deemed appropriate and make suggestions that may promote the welfare of the Berkeley Little League.
- (i) Be responsible for the conduct of the Berkeley Little League in strict conformity to the policies, principles, rules and regulations of Little League Baseball, Incorporated, as agreed to under the conditions of the charter issued to Berkeley Little League by that organization.
- (j) Designate in writing, other Officers if necessary, to have power to make and execute for/and in the name of the Berkeley Little League such contracts and leases they may receive and which have had prior approval of the Board.
- (k) Investigate complaints, irregularities and conditions detrimental to Berkeley Little League and report thereon to the Board of Directors as circumstances warrant.
- (l) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (m) With the assistance of the Player Agent, examine the application and support proof of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.
- (n) Represent Berkeley Little League as its spokesperson to Little League International, the governing body of Berkeley Township, Berkeley Township Division of Recreation, press and social media, and to any other organization/outlet deemed appropriate to promote the best interests of Berkeley Little League.
- (o) Coordinate the scheduling of all regular season games in each division with the exception of any game schedule maintained by District 18.

- (p) Maintain the game schedule and any changes via the Sports Connect database and the League website.
- (q) Coordinate and maintain the scheduling of any complex work detail or event requiring volunteers.
- (r) Coordinate and maintain family work bond deposits.
- (s) Coordinate and maintain the time slips, and account for each family's work bond hours, returning such work bond deposits upon completion of the required time.
- (t) Forward any work bond deposits to the treasure for deposit for any family that has forfeited/failed to fulfill their work bond requirement.

SECTION 3 – The Vice-President(s) shall:

- (a) In the absence or disability of the President, and provided he/she is authorized by the President or Board to so act, the Vice-Presidents of Administration shall perform the duties of the President, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors or by the President. In the absence or disability of both the President and the Vice-President of Administration, the Vice-President of Baseball Operations shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors or by the President.
- (b) Under the supervision of the President, the Vice-President of Administration shall oversee their Board of Directors listed in the hierarchy flow chart in Article VI, Section 8, and direct said Directors ensuring the completion of their responsibilities, tasks, while empowering these Directors to continuously improve the operations and efficiency of Berkeley Little League.
- (c) Under the supervision of the President, the Vice-President of Baseball shall oversee their Board of Directors listed in the hierarchy flow chart in Article VI, Section 8, and direct said Directors ensuring the completion of their responsibilities, tasks, while empowering these Directors to continuously improve the operations and efficiency of Berkeley Little League.

SECTION 4 – The Secretary shall:

Under the supervision of the President:

- (a) Be responsible for recording the activities of Berkeley Little League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth. Along with such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.

- (c) Maintain a list of all Regular Members, Directors and committee members and give verbal notice of all meetings for Berkeley Little League, the Board of Directors and Committees to said members.
- (d) Keep the minutes of the meetings of the Members and the Board of Directors and cause them to be recorded in a book kept for that purpose.
- (e) Shall conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (f) Notify Members, Directors, and Committee Members of their election or appointment.

SECTION 5 – The Treasure shall:

Under the supervision of the President and verified by the Vice Presidents:

- (a) Perform such duties as are herein specifically set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities and deposit them in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of the Berkeley Little League, approve all payments from allotted funds and draw checks in agreement with policies established in advance of such action by the Board of Directors.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the January meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the annual meeting and biannually to the president of District 18.

SECTION 6 – The Player Agent:

Under the supervision of the President:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in checking residence and age eligibility.
- (c) Conduct the player auction or draft and all other player transaction or selection meetings.
- (d) Prepare a Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players claimed and the tournament team eligibility affidavit.
- (f) Notify Little League Headquarters of any subsequent player replacements or trades.
- (g) Act as liaison between Manager, Coaches and Board of Directors in each division.

SECTION 7 – The Umpire-in-Chief:

Under the supervision of the Vice President of Baseball Operations:

- (a) Be responsible for recruiting and qualifying umpires for the Berkeley Little League.
- (b) Maintain a list of umpires and alternates for use by the Berkeley Little League.
- (c) Act as liaison between umpires and the Board of Directors to handle specific problems regarding officiating of games.
- (d) Pursue a volunteer umpire system, and together with the President, Treasurer and Umpire Coordinator, be responsible for the payment of umpires, when necessary.
- (e) Coordinate the schedule of umpires and ensure that at least one (1) qualified umpire is present to officiate at each game.
- (f) Collect time slips, confirm umpires that officiated games submitted time slips, and submit said slips to the Treasurer for payment.
- (g) Assist in and promote the training of umpires and make notes of umpire performances.

SECTION 8 – The Equipment Manager shall:

Under the direction of the Vice President of Baseball Operations:

- (a) Be responsible for the inventory, repair and replacement of the League equipment and uniforms.
- (b) Be responsible for the disbursement of team equipment and uniforms to team managers and return of same at end of season.
- (c) Be authorized to purchase equipment and uniforms from local merchants with the consent of the President and Treasurer. However, any expenditure over the amount of one thousand dollars (\$1000.00) shall not be without the majority vote of the Board of Directors.
- (d) Act as a liaison between Managers, Coaches, Umpires, and the Board of Directors regarding the need for additional equipment.

SECTION 9- The League Divisional Coordinator shall:

Under the supervision of the Vice President of Baseball Operations:

- (a) Supervise all functions, practice scheduling and operations of the main divisions, (Tee Ball, Farm, Minors, Majors, and Junior/Seniors), under the direction of the Vice-President of Baseball Operations President, the President, and the Board of Directors.
- (b) Coordinate the rescheduling of any cancelled or postponed game.
- (c) Maintain a centralized field schedule for all divisions.
- (d) Work with volunteer (non board member) individual divisional coordinators.
- (e) Cultivate, recruit, and guide managers and coaches for teams in their respective division, and present such members to the President for appointment.

SECTION 10 – The Fundraising Manager shall:

Under the supervision of the Vice President of Administration:

- (a) Pursue ways and means to raise funds to help finance Berkeley Little League, under the supervision of the President and Board of Directors.
- (b) Manage the advertisement campaign, seek new contributors to this endeavor, and facilitate the purchase of advertisement signs to be displayed within the complex, which shall include corporate sponsorship of Berkeley Little League Fields (Except for Leiter Field).

SECTION 11 – The Safety Officer Shall:

Under the supervision of the Vice President of Administration:

- (a) Be knowledgeable of baseball safety and coordinate Berkeley Little League's ASAP Program under the supervision of the President and Board of Directors.
- (b) Is responsible for the preparation, review and submission of the annual ASAP Little League Safety Manual.
- (c) Will coordinate and record all safety issues and accidents, including written reports and claim forms and will promptly file such forms with the appropriate authorities.

SECTION 12 – Buildings Manager shall:

Under the supervision of the President:

- (a) Coordinate with the Berkeley Township Division of Recreation to address the needs and/or repairs necessary at the buildings and structures for Berkeley Little League under the supervision of the President and Board of Directors.
- (b) Coordinate the maintenance and repairs of all buildings as needed.

SECTION 13 –Grounds Manager shall:

Under the supervision of the President:

- (c) Coordinate with the Berkeley Township Division of Recreation to address the needs and/or repairs necessary at the playing fields for Berkeley Little League under the supervision of the President and Board of Directors.
- (d) Coordinate the maintenance and repairs of all grounds, tools and equipment as needed.
- (e) Maintain an inventory list of all field equipment, tools (field, hand & power) & supplies.

SECTION 14 – The Administration Director shall:

Under the supervision of the President:

Handle all League administrative tasks including, but not limited to, data entry/maintenance, player, coach and umpire files, volunteer forms, and all other League documents deemed necessary.

SECTION 15 – The VCC Manager shall:

Under the supervision of the Vice President of Administration:

- (a) Enforce VCC scheduling rules as proposed by the Board of Directors.
- (b) Maintain the scheduling of team use of the VCC.
- (c) Ensure all rules and regulations of safe play are followed.
- (d) Inspect all equipment to ensure it is returned to its original place and that the building is clean, the lights and fans are turned off, the doors are locked, and the alarm is activated.
- (e) Report to the President and/or the Board of Directors any problems with Managers, Coaches, players, and parents not adhering to the schedule, proper placement of the equipment, or the rules and regulations for use or safe play.
- (f) Report to the President and/or the Board of Directors any equipment that is malfunctioning, inoperable, or a safety hazard.
- (g) Cultivate, recruit, and guide daily managers, and recommend such members to the President for appointment and Board approval.
- (h) Maintain a list of all equipment, training materials, and supplies utilized in the VCC.
- (i) Manage the volunteers assigned to the Sunday morning cleaning crews.

SECTION 16 – The Concession (Diamond Grill) Manager shall:

Under the supervision of the Vice President of Administration:

- (a) Ensure the concession stand and restrooms are cleaned and locked.
- (b) Maintain equipment and report any and all equipment not functioning properly.
- (c) Maintain communication with the current tenant who is renting the concession stand, will be the liaison for any and all lease related issues.
- (d) Maintain a list of all concession related equipment.

SECTION 17 – The Information Officer shall:

Under the supervision of the Vice President of Administration:

- (a) Maintain the League’s registration database, and coordinate with the vender for any technical issues, upgrades, or other problems that may arise.
- (b) Maintain the Leagues official website, and coordinate with the vendor for any technical issues, upgrades, or other problems that may arise.
- (c) Oversee the League’s social media applications, ensuring only appropriate content is shared and/or displayed.
- (d) Maintain and assign administrative rights to applications as appropriate to authorized users.
- (e) Facilitate the electronic forwarding of all rosters to Little League International.
- (f) Maintain the League’s internet and cable television hardware, and ensure that the League Wi-Fi is properly functioning and password protected.
- (g) Maintain and repair all League computers, laptops, and printers, ensuring each computer is current with respect to virus protection, and recommend to the President and/or the Board of Directors needed replacements.

SECTION 18 – The Sergeant-at-Arms shall:

Under the supervision of the President:

- a) Chair a committee, to include two additional Directors, to hear any formal grievances or disciplinary matters, and make formal recommendations of sanctions, etc., to the Board of Directors as outlined in Article III, Section 4, entitled “Suspension or Termination.”
- b) Ensure all disciplinary matters are executed in accordance with Little League Official Regulations.

- c) Maintain order at General Membership and Board Meetings, and ensure the Robert's Rules of Order are being followed during meetings as outlined in Article V, Section 7, entitled "Rules of Order."
- d) Permit only Directors and its invited guests at Board Meetings.
- e) Assist the Player Agent in examining the application and supporting proof of age documents of every registered player and certify residence and age eligibility before the player may be accepted for tryouts and/or selection to regular season or tournament team.
- f) Perform other duties as assigned by the Board of Directors.

ARTICLE VIII – COMMITTEES

SECTION 1 – Nominating Committee:

The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and three (3) Regular Members. The Committee shall investigate and consider eligible candidates and submit at the July meeting a slate of candidates for the Board of Directors. Nominations for Directors can be taken from the floor during the August general meeting. Once nominations are closed, at the end of the August general meeting, no other person can be added to the slate. Ballots may be developed and used during the election.

SECTION 2 – Other Committees:

The Board of Directors shall create committees, as necessary, to conduct league business and functions more efficiently. Committee chairs shall be members of the Board of Directors. Directors shall cultivate and recruit league members with the talent and experience to support the efforts of the committee.

ARTICLE IX – MANAGERS, COACHES AND UMPIRES

SECTION 1:

- (a) Team Managers and Coaches shall be appointed annually by the President and approved by the Board of Directors. This applies to spring, tournament, and fall seasons. Managers and Coaches do not have tenure. Managers shall be responsible for their teams and for their actions on the field. *Regulation 1(b)*
- (b) Managers shall be held accountable for all of their team's equipment and property. The Manager may face dismissal and forfeiture of their work bond deposit if any equipment or

property is damaged or not returned to Berkeley Little League by a designated date. The Manager may be required to reimburse Berkeley Little League for the balance of the replacement cost of any equipment or property not returned or damaged.

- (c) Umpires shall be appointed annually by the Umpire-in-Chief, with the approval of the Board of Directors. The Umpire-in-Chief shall be responsible for their assignments and their actions on the field. *Regulation 1(b)*

SECTION 2:

A Manager shall be allowed to manage only one (1) team in the same division in any given season.

SECTION 3:

A Manager, Coach, Player or Spectator ejected by an Umpire shall serve a suspension from the remainder of that game and an additional one (1) game suspension. The next game immediately following the ejection will be the one (1) game in which he/she is suspended, which shall include League playoffs. If a second offense occurs in the same season, the discipline shall be as stated in Article III- Section 4(a).

ARTICLE X – PARTICIPATION AND QUALIFICATIONS

Any child who meets the residency and age requirements as set forth below shall be eligible to participate in the Berkeley Little League.

SECTION 1: Player Residency:

Residency rules are adopted as cited in Official Regulations and Playing Rules, Little League Baseball, Inc., Williamsport, Pennsylvania. The boundaries of Berkeley Little League include Berkeley Township and Ocean Gate Borough. The new updated boundary regulation set forth by Williamsport in February 2025, Title II Regulation, will also be in effect. Players outside these boundaries are subject to the approval of a waiver submitted to the District 18 President as cited in the in Official Regulations and Playing Rules, Little League Baseball, Inc. Tournament eligibility for such players is also subject to the Official Regulations and Playing Rules, Little League Baseball, Inc.

SECTION 2: Division Age Requirements:

The rules of the Berkeley Little League governing age limitations for participation in the respective divisions are as follows:

- (a) Player 'ages' are based on the current Little League International standard for ages, which currently is the child's age on September 1st of the current year. In the event Little League changes the age determination date, Berkeley Little League will adopt such date.
- (b) A child who attains age four (4) before September 1st of the current year is eligible to participate in the Skills and Drills Division.
- (c) A child who attains age five before September 1st of the current playing season is eligible to participate in the Tee Ball Division
- (d) A child who attains age six (6) or seven (7) before September 1st of the current playing season is eligible to participate in the Farm Division (Coach Pitch).
- (e) A child who attains age eight (8), nine (9), or ten (10) before September 1st of the current playing season is eligible to participate in the Minors Division (Player Pitch).
- (f) A child who attains age eleven (11) or twelve (12), or Evaluated and Drafted Up tens (10's) before September 1st of the current playing season is eligible to participate in the Majors Division.

(g) A child who attains age thirteen (13) or fourteen (14) before September 1st of the current playing season is eligible to participate in the Juniors Division.

(h) A child who attains age fifteen (15), and sixteen (16) before September 1st of the current playing season may participate in the Seniors Division.

(i) Minimum and maximum age requirements for each division are as follows:

Skills & Drills:	4 years old
Tee-Ball:	5 years old
Farm Division:	6 years old to 7 years old
Minors Division:	8 years old to 10 years old
Majors Division:	10 years old to 12 years old
Junior League:	13 years old to 14 years old
Senior League :	15 years old to 16 years old

(J) Placement of players in Junior, and Senior League Divisions a subject to the draft regulations.

SECTION 3: League Formation:

League formations are accomplished as follows:

- (a) Players are assigned to respective Skills and Drills, Tee-Ball and Farm Division teams by the Player Agent and the President of the League.
- (b) Players advance by reason of age from the Skills and Drills to Tee-Ball Division, and From Tee-Ball to the Farm Division, from Farm Division to the Minors Division, and from Minors Division to the Majors Division.
- (c) Minors and Majors Division players are assigned to respective teams by the draft or the Player Agent and the President of the League.
- (d) Players must attain the age requirements as cited in Article X- Section 2; paragraph (g) to be eligible to participate in the Skills and Drills, Tee Ball, Farm, Minors, Majors, Junior, and Senior League Divisions.
 - 1) Said players of Minors, Majors, Junior and Senior League Division must try out on a date established by the Player Agent and the President of the League, and will be drafted according to procedures established by the Player Agent.
 - 2) If a child makes the commitment to try out and is drafted, that child is obligated to advance to that respective division and is subject to all drafting procedures of that division. Parents shall be so notified of this ruling at the time of registration.
 - 3) Players not drafted into the Junior League Division return to the player pool of the Intermediate Division for draft or assignment by the player Agent and President.
 - 4) Players not drafted into the Senior League Division return to the player pool of the Junior League Division for draft or assignment by the player Agent and President.

SECTION 4: Player Draft:

Players who try out and are not drafted are subject to be advanced to the, Intermediate, Junior, and Senior League Division (age restrictions still apply) during the season if requested to do so by a Manager. Such requests are to be made through the Player Agent.

- (a) If less than two (2) weeks remain in the regular season, no such advancement may be made.
- (b) Refusal by a player to advance will result in that player losing further eligibility to advance to the next division for the current playing season.

ARTICLE XI – AFFILIATION

SECTION 1 – Charter:

- (a) The Berkeley Little League shall apply annually for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter.
- (b) The Berkeley Little League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization, or operate any other program.

SECTION 2 – Rules and Regulations:

The official Playing Rules and Regulations are as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, and shall be binding on Berkeley Little League.

SECTION 3 – Local League Rules:

The local rules of the Berkeley Little League shall be adopted by the Board of Directors at a meeting to be held not less than one (1) month before the first scheduled game of the season, but shall in no way conflict with the Rules and Regulations of Little League Baseball, Incorporated.

ARTICLE XII – FINANCIAL AND ACCOUNTING

SECTION 1:

The Board of Directors shall decide all matters pertaining to the finances of Berkeley Little League, and it shall place all income in a common League treasury, directing the expenditure of same in such a manner that will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2:

The Board of Directors shall not permit the contribution of funds or property to individual teams but shall solicit some for the common treasurer of Berkeley Little League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of Berkeley Little League.

SECTION 3:

The Board of Directors shall not permit the solicitation of funds in the name of Little League Baseball unless all funds so raised are placed in the Berkeley Little League treasury.

SECTION 4:

The Board of Directors shall not permit the disbursement of Berkeley Little League funds for other than the conduct of Little League activities according to the rules and policies of Little League baseball, Incorporated.

SECTION 5:

No Director, Officer or Member of Berkeley Little League shall receive, directly or indirectly, any salary, compensation or emolument from Berkeley Little League for services rendered as director, Officer or Member.

SECTION 6:

All monies received shall be promptly deposited to the credit of Berkeley Little League in a local bank and disbursements for debts, invoices and recurring bills shall be made by check, credit/debit card or electronic transfer. Such disbursements shall be made by the President, Treasurer or Officer as approved by the Board of Directors.

SECTION 7:

The fiscal year of Berkeley Little League shall begin on the 1st day of October and end on the last day of September.

SECTION 8 – DISTRIBUTION OF PROPERTY UPON DISSOLUTION:

Upon dissolution of Berkeley Little League and after all outstanding debts and claims have been satisfied, the Members shall distribute the property of Berkeley Little League to another organization or organizations maintaining an objective similar to that set forth herein, which are or may be entitled to exemption under section 501©(3) of the Internal Revenue Code or any further corresponding provision.

ARTICLE XIII- AMENDMENTS

The Constitution and By-Laws may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. A draft of all proposed changes or amendments shall be submitted to Little League Baseball, Incorporated, for approval.

ARTICLE XIV – Fields and Facilities

SECTION 1:

- (a) Berkeley Little League shall maintain a lease agreement with the Township of Berkeley Little League for the Volunteer Comity Center (VCC), the on-site concession stand, and all accessory structures at the Moorage Avenue Complex, referred to within the lease agreement as the “Premises.”
- (b) The President and the Board of Directors shall ensure the terms of the lease are adhered to and/or enforced as required.
- (c) The Premises shall only be utilized by Berkeley Little League for Little League baseball and softball games, practices, and events. Competing youth baseball programs other than BLL or BLL Affiliates, and other Little League organizations visiting for the purpose of regular

season games, playoff games, and all-star tournament games, shall also be permitted to utilize Berkeley Little League's fields and/or facilities, to include the VCC, as deemed appropriate by the President and VCC Manager.

- (d) Other Berkeley Township recreational sports programs may seek approval from the President for limited, case by case usage of the Premises so long as it does not interfere with regularly scheduled baseball functions.
- (e) Competing youth baseball programs other than BLL affiliated travel and tournament teams in accordance with the BLL Travel and Tournament affiliate policy are prohibited from using, renting, or otherwise occupying any portion of the Premises for any reason. No such approval shall be granted by the President or the Board of Directors. The term "competing" youth baseball program shall be defined as any program or league with players age 4 to 12.
- (f) Competing youth baseball programs for the ages of 14 and above shall be permitted with approval from the Board of Directors, and such programs may not interfere with regularly scheduled Berkeley Little League games, practices, and functions.
- (g) Non competing sports programs, such as Central Regional Middle School and High School baseball and/or softball, and adult baseball and/or softball, shall be permitted with approval from the Board of Directors, and such programs may not interfere with regularly scheduled Berkeley Little League games, practices, and functions.
- (h) Fees to cover field and/or facility expenses may be applied as determined by the Board of Directors.

